

Rocky Motorcycle Club

May 10, 2022

Time: 7:03 pm

Rocky Mountain House, AB

Meeting called by:	Sara Hay	Recorder:	Cassy Reeves
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Attendees: Sara Hay, Mark Hagen, Devin Coleman, Holly Vandermeer, Darren Vandermeer, Morgan Tifford, Derek Leavitt, Jamie Vandermeer, Amanda Netrefa, Cassy Reeves, Dawn Sinclair, Matt von Hollen, Nathan Larsgard, Susan Reeves, Cam Sully, Jason Moore

Minutes

Agenda item: Approval of Last Meeting Minutes **Presenter:** Sara Hay

Discussion:

- Mark and Morgan have read and reviewed the minutes.

Agenda item: Treasurer's Report **Presenter:** Mark Hagen

Discussion:

- Starting Balance - \$31,329.31
 - Total Income - \$6,900
 - Total Expenses - \$4,188.85
- End Balance - \$34,040.46
- See attached report from Mark

Action items **Person responsible**

n/a n/a

Agenda item: Sponsorship Update **Presenter:** Matt

Discussion:

- Waiting for some payment for Trailer Stickers
- CEL has mailed a cheque for sponsorship
 - Emailed the Logos
- Advertise to the public? Is it specific to our industry?
 - Last meeting we discussed leaving it local until the End of April. May 15th we were going to advertise to the public. Put on Socials – Put on Website

Action items **Person responsible**

Post to Social Media/ Website Matt

Agenda item: Membership Report **Presenter:** Amanda

Discussion:

- 33 Singles (10 volunteer)
- 20 Family (12 volunteer)
- 15 from May 1st Track sales.
- Canalta has signed on to get day passes and memberships.

Action items	Person responsible
n/a	n/a

Old Business

Agenda item: Roof over Start Gate at Tabletop **Presenter:** Sara Hay

Discussion

- Devin has talked to Kevin. Waiting on Trailer to get the pipe
- Whitecap is donating the pipe.

Action Item	Person responsible
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Agenda item: Off Road New Trailer **Presenter:** Holly

Discussion:

- Has anyone talked to Tom Tensen about the shelving? How is it coming along?
- Ryan took trailer to Tom.
 - Sara to message Ryan to reach out to Tom
- Last meeting we discussed \$800 of supplies – we are on a hold with the label maker because the one that we had worked with MotoTally is no longer being made anymore. We are just waiting to see if they are going to make a label maker that works with MotoTally

Action items	Person responsible
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Follow up on Shelving	Ryan Brown
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Agenda item: TFA Status for Off Road **Presenter:** Ryan

Discussion:

- Ricinus is almost complete

Action items	Person responsible
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n/a	n/a
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Agenda item: Toilets for Track **Presenter:** Sara

Discussion:

- Reached out to 3 different companies. Go Services, Big Rock and Ollie's. Based on the numbers I have received Ollie's is WAY more expensive than anyone else.
- Go Services – comes every 2 weeks. Which is hard because they come before a race but then they sit full.
- Using Big Rock in the meantime to clean our 2 toilets until Sara receives more details from Go Services. Then we can decide between Big Rock & Go Services
- Don't need extra toilets dropped off until week before first race.

Action items	Person responsible
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Agenda item: Raffle **Presenter:** Cassy Reeves

Discussion:

- 520 Full Books Sold – waiting on tickets to be handed in
- 2 Books at Riderz Rocky, Tarren has 1 full and ½ sold book (waiting on hand in), Devin and Morgan has some full ticket
- Waiting on tickets from Riderz Edson
- Going to Purple Brother on Thursday to see how their sales are going
- Tickets to be sold at harescramble

Action items **Person responsible**

Post on Social Media Holly

New Business

Agenda item: Canalta Hotel **Presenter:** Sara

Discussion:

- Selling Memberships and Day passes. Therefore meeting will be hosted here going forward on the 2nd Tuesday of the month

Action items **Person responsible**

n/a n/a

Agenda item: New Banner - **Presenter:** Sara Hay

Discussion:

- Banner with New Logo - \$250
- Ryan Brown was talking about doing a Float in Caroline. May long weekend. Banner will make its debut
- Banner can be used as advertising at races or other events.

Action items **Person responsible**

N/A N/A

Agenda item: Off Road Races **Presenter:** Holly

Discussion:

- Discussion regarding second gear club. Questions about honoring second gear club memberships for our off-road events.
- Ryan called them to see if we could honor each other's memberships at each other's events.
 - Response was said that they have been honoring ours for 5 years.
- Insurance covers anyone paying race fee.
- Q. How many people from our club go to their events? A. At least a dozen that went because Josie tried to get them a list.
- We would need some sort of list or membership card. We don't know what Second Gear Club does for Proof of Membership.
- This could be a great option because if our memberships are honored at second gear club it could increase purchase of memberships for those who do only off-road. And more race entries.
- Could be used as a trial year, see how many entries etc. – and re-evaluate next year
- Leave it with Off-Road for now. If they are all in favor then Ryan or Holly can bring to our board.

Action items **Person responsible**

n/a n/a

Agenda item: Volunteer Swag **Presenter:** Holly

Discussion:

- There was some conversation about shirts being made for Off-road events. In the years past we have gotten full sponsorship for the shirts.
- Got some “samples” made. Which volunteer do we want to the swag to? As some people only have 3 hrs and some have 60+.
- How would we distinguish which members gets something?
- Volunteers do earn a Free Membership. But some volunteers do earn above and beyond the membership.
 - Giving those members that go beyond giving some recognition with swag
- Options Made
 - Hats - \$18.50
 - Cooler - \$22.00
 - Cups - \$8.00
 - Orange Long Sleeve Shirts – \$35
 - Yellow “Sweeper” Long Sleeve - \$40
- Talk about MX Committee members having a shirt because that is who you can go to for answers?
- Who would qualify?
 - Holly pulled out everyone who has twice the amount hrs. that are required for a “free” membership
 - Over 40 hrs. - 11 Families or 18 Individual People – using \$25 item = \$450
 - Over 50 hrs. – Cuts numbers 9 Individual in ½ - \$50 for item = \$450
 - Top 10 membership – 11 People
 - Idea – doing top 10 because next year number of hours for free membership. This way we would not need to re-evaluate the how to qualify who gets it.
- Holly to review the top 10 volunteers and then we can narrow down an item for them.
- Orange shirt could be used for “Race Official”
 - Cassy motions that we order 4 orange shirts for Off Road Race Official. Mark Seconds. Morgan Thirds
 - Passed
- Shirts for Sweepers –
 - Someone would need to do the laundry
 - Most sweepers are the same throughout the season.
 - Susan motions that we order 10 “Sweeper” shirts @ \$40. Mark Seconds. Amanda Thirds
 - Passed

Action items **Person responsible**

Review top 10 Holly

Agenda item: Car/ Trailer Decals **Presenter:** Sara

Discussion:

- Braedon (TNT) will make us 4x4 Trailer decals – we can sell them at our events. Get 100 made
 - Holly motions that we order 100 stickers. Dawn seconds.
- Non-Agenda Idea – Sell swag such as hats, cuts, coolers, non size specific items that can be carried over.
 - Create a volunteer position to sell items from 9-12

Action items **Person responsible**

Order Stickers Sara

Agenda item: Off Road Signage **Presenter:** Sara

Discussion:

- Jenna is talking to Braedon to get signage for Off Road, as some of the signage is really rough.

- Directional signage. And set up our start rows.

Action items	Person responsible
Get Signage Made	Jenna

Agenda item: Registration System **Presenter:** Mark Hagen

Discussion:

- Mark has talked to a few different people regarding different systems. I have talked to President of AMSA
- Motor Sport Registration – they seem incredible. Talked to Melissa about what they are doing. Premium Package is 5.5% - ability to track memberships and register for events. Sounds like this system is compatible with MotoTally and MyLaps but waiting for a call back from company. Automatic deposit to our bank account. Can print Treasurer reports. Direct Export system
 - Q. What about locations that have no cell service. A. – Cut off Thursday night to allow committee to export system.
 - Would need to figure out how to mail keys or cards.
 - Could we do codes in the future? Need to figure out Day Passes
- Mark tried to talk MotoTally but can't get a hold of them.
- Do we review our rates? Online still \$25 and in person still \$30 or \$40
- Premium Level – allows us to post our waivers. Unlimited Events and Entries
- Q. How long would it take it to implement. A. Hopefully by Ricinus.
- Q. How many people would be learning it? A. Mark for sure – Holly volunteers.
- No official fee? Need confirmation
- 100% web-based software.
- Mark and Jason to chat about specific questions to ask.
- Everyone in agreement that we go forward with Online System

Action items	Person responsible
Research reg system	Mark

Agenda item: Board Roles & Descriptions **Presenter:** Sara Hay

Discussion:

- We have our structure of our board. But there is an imbalance on responsibilities. We went through every person and outline roles. We want to develop a "Job Description" for each position, so going forward the next person understands what is expected of them.
- Question that came up - What does a director do?
- Look at Assigning One Director to be designated to a committee as their representative to bring forward anything to the board.
 - For Example ONLY:
 - Devin – Grooming
 - Susan – MX
 - Ryan – Off-Road
 - Jamie – Ice
- Grooming committee to come up with Procedures for end of season water truck & Dozer prep
- Board description lists for each role will be completed

Action items	Person responsible
n/a	n/a

Agenda item: Stayc Membership **Presenter:** Amanda

Discussion:

- Are we charging a membership for those who are racing the Stayc class.
- Example – Brooke had a single membership, but she listed her daughter on the list because she rides the Stayc class.
- How do we define those who are riding a free class or those who are riding at the track with their parents on the peewee?
- If they use our facilities then they should be on a membership.
- We need to define those kids that are riding a Stayc
 - Those kids need to listed on the forms.
- Do a facebook posts –
 - Mini Electric Bike memberships are included provided that you have purchased an Individual or Family Membership. All Mini Electric Bike Riders need to be listed on all Membership documents for Insurance purposes.

Action items

Person responsible

Facebook Post

Amanda

Agenda item: Off-Road

Presenter:

Discussion:

- Binder to be created for Off-road (Like MX). Binder to include Roles including Race Official, Tasks to be completed, Official Speech, Rules.
 - Race Official roles and expectations to be included – that way if someone needs to step in as Race Official there is guidelines outlined
- Include How to get a TFA, TFA and insurance has to be on location, what are the rules, who is the official.

Action items

Person responsible

Create Binder

Committee

Agenda item: Needed @ Track

Presenter: Devin

Discussion:

- Water Needed for Tanks at track
 - We should do it legit; tanks need to be filled and need to test the truck. Pidherney's or Neway
 - Derek can haul some to test truck
- Sign needed for Diamond J for letting us borrow the dozer for the season
 - Put Plywood up with Sign - "Diamond J"
- Shout out on social media to Diamond J
- Sara to get logo and get sign made
- Cam – Getting trucks made up. \$175 a hr to contract – can donate water but can't donate time.

Action items

Person responsible

N/A

N/A

Discussion:

- Work Bee – 110 hrs, got a lot of stuff done. Enduro track is gone, just need to flatten and seed (Carson has the seed at his house). Flatten behind the bleachers. Pee-wee track fence fixed. New “Exit” looks great. Put a bypass around one of the jumps so Rhinos do not need to go up it.
- Conduit is broken for the Mylaps.
 - Could we use Cinder blocks – covered by dirt.
- Still need to do some signage. Membership information need updating.
- Whoever is going to the track - Take a picture of the signs. (Cassy might be riding tomorrow Wednesday)
- By the finish line there is a Yellow Wire – should re-bury or take out.
- Clubhouse – there is no beam. Structurally speaking there is supposed to have a beam. Martin has a beam to donate.
 - Martin can install the beam – just needs some help
- Bleachers need to be fixed.
 - Ones by the exit – there is a hole in one of the step
 - One by the peewee track – top row has a hole in it.
 - Need to assess what we need to repair

Action items

Person responsible

Assess Bleachers

Sara

Review Signage Needed

Sara

Meeting Adjourned: 9:22

April 2021

Date	Income	Description	Sponsorship	Miscellaneous Raffle	Paypal Account
19-Apr	Raffle Sales		4100		2800
19-Apr	Sponsorship	Refer#2500)Vandermeer(800)Rainbow(300)N.Meritt(1500)			
Totals			\$ 4,100.00	\$ -	\$ 2,800.00

Date	Expenses	Description	Club Operation	Miscellaneous	Raffle	Track
08-Apr	Key West Security Chq.1573 - Inv.191688	Track Keys and lock				
08-Apr	Carmen Prowse - Chq.1574	Raffle Early Bird Winner Post Box	185.85		250	
23-Apr	Canada Post - Chq.1576	Sponsorship		750		
30-Apr	Corrie Cooper Sponsorship - Chq.1578					
Totals			\$ 185.85	\$ 750.00	\$ 250.00	\$ 3,003.00

Bank Reconciliation

Starting Balance	\$ 31,328.31
Total Income	\$ 6,900.00
Total Expenses	\$ 4,188.85
End Balance	\$ 34,040.46



24 oz Min 96 Pieces
\$8 each with 1 color logo



10" x 7" x 6"

Roll cooler.

Approx \$22.00

to setup
1 color
gst / freight.

Para votar Yes!