

# Rocky Motorcycle Club

Mar 30, 2021

Time: 7:00 pm

Lou Soppit Community Center  
Rocky Mountain House, AB

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**Meeting called by:** Matt Langford

**Recorder:** Holly Vandermeer

**Attendees:** Matt Langford, Amber Giroux, Matt VonHollen, Dawn Sinclair, Devin Coleman, Willow Hauber, Iain Combres, Corey Cuthill, Tarren Pidherney, Jesse Morgan, Jenna Morgan, Josi Ball, Sara Hay, Kevin Arthur, Sheldon Engel, Nathan Larsgard, Mark Hagen, Morgan Titford, Brad Illingworth, Darren Vandermeer, Holly Vandermeer, Cam Sully, Ryan Brown.

## Minutes

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**Agenda item:** Approve minutes from Oct 1 2020

**Presenter:** Matt Langford

- Approved by: Tarren Pidherney, Dawn Sinclair

**Agenda item:** Executive Positions

**Presenter:** Matt Langford

### Discussion:

Board Positions to be filled: President, Directors, Treasurer, Sponsorship Coordinator

Conclusions:

President: Sara Hay

Directors: Jenna Morgan, Ryan Brown, George Slade, Tarren Pidherney, Sheldon Engel, Nathan Larsgard, Matt Langford.

Treasurer: Mark Hagen

Signing Authority: Nathan Larsgard, Tessa Brown, Mark Hagen

Sponsorship Coordinator: Matt von Hollen

### Action items

### Person responsible

Update email and website

Matt Langford

Signing Authority Changes

Mark Hagen, Nathan Larsgard,  
Tessa Brown

**Agenda item:** Committee Positions

**Presenter:** Matt Langford

### Discussion/Conclusion:

- MX COMMITTEE:
  - Josi Ball (final year), Dawn Sinclair, Cory Cuthill, Sara Hay, Devon Coleman, Matt Langford, Wes Shippelt, Tarren Pidherney
- OFF ROAD COMMITTEE:
  - Ryan Brown, Bert Paradis, George Slade, Cam Sully, Sheldon Engel, Jenna Morgan
- ICE RACE COMMITTEE:
  - To be determined closer to ice racing season

**Action Item**

**Person responsible**

N/A

N/A

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**Agenda item:** General Meeting

**Presenter:** Matt Langford

**Discussion:**

- Financials/Bank Balance: \$15220.75
- Insurance renewal
  - General Insurance only renewed April 1, 2021.
  - Race Insurance will be paid for on a per event basis.
  - Forms will stay the same for the current year, next year 2022 membership year all forms will be completed digitally.
- Registration/Memberships
  - The square used for payment does not accept VISA DEBIT cards.
  - Paper and digital registrations this year moving to digital.
  - Parental dispute waiver has been updated to remove liability from the club in the event there is a parental dispute regarding a minor/child participant.
  - Copy of rules and bi-laws to be sent out with every membership expecting participant and parents to read and understand the rules of each event series.
  - Suggested Bi-laws to be posted on the website.
- MX Track Day Passes
  - Walking Eagle will sell day passes @ \$100.00 (\$25.00 day pass fee + \$75.00 deposit)
  - \$75.00 deposit is refunded after use and key return.
- Wes Shippelt and Turple Bros. – Intro to Racing Clinic
  - Wes Shippelt would like to donate his time to have an Intro to Riding clinic for peewee/kids/ladies beginner riders on the Friday evening before the race on Saturday.
  - For very beginner riders only to introduce what to expect on race day and coaching.
  - This is for beginner riders only; this is not for experienced riders to pre-ride the day before.
  - Insurance will cover the club for this as long as it is not for profit.
  - Landowners must be notified, and the club must receive approval for the Intro to Racing Clinic.
- 2019 Year End Hoodies
  - Approx 30 hoodies remain where the members have been contacted multiple times but have not picked them up.
  - To be used for awards/donations/prizes for the club.

**Action items**

**Person responsible**

n/a

n/a

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**Agenda item:** Off Road

**Presenter:** Matt Langford

**Discussion:**

- 2021 EVENT SCHEDULE
  - Morgan's June 5
  - Limestone July 17
  - Table Top Aug 21
  - Marble Aug 28
  - Osbourne's Sept 11
  - McGrath's Sept 25
- Mototally
  - Cheryl Slade, and Karly Nicholson will continue to take the lead with Bev Fisher and Joanne Engel as trainees.
- Race Official
  - Committee will designate a Race Official for each event.
  - Stars Ambulance registration is no longer required as Mud Creek Medics are able to transport and hold the designation to contact Stars if in the event they are needed.
- Is there a "Race Bible" for the Off-Road events?
  - Not currently.
  - This could hold the rules, volunteer hours, medic contacts, caterer contacts, bi-laws, procedures on setting up the events, etc.
  - Awards for the events to be ordered for this year.

- Looking into Sat Phones or Enreach or Spot of some kind to ensure communication on the trails during events where there is no service.

**Action items**

**Person responsible**

Awards for Off Road Events

tbd

**Agenda item:** Motocross

**Presenter:** Matt Langford

**Discussion:**

- 2021 MX RACE SCHEDULE
  - RMC June 20 Round 1
  - RMC July 24 Round 2
  - RMC July 25 Round 3
  - Central AB MX Series July 11 Round 4
  - Central AB MX Series Aug 8 Round 5
- Brad Illingworth has welded a new lock on the gate.
- Brad Illingworth, Joe Hay and Josi Ball to host a beginner MX Clinic May 8, 202
- Track will be closed for the clinic – May 8<sup>th</sup>.
- My Laps
  - Matt Langford will learn the MyLaps system at an upcoming event and then train others that are interested to learn.
  - Sara Hay and Cam Sully are also interested in learning the MyLaps system.
  - MyLaps will require its own computer. \$800.00 was motioned and approved for the purchase.
- Tentative track open date: April 15<sup>th</sup>.
- 3 People are to walk the track to ensure all hazards are taken care of prior to opening date.
- Lights for the dozer need to be purchased prior to double header. This is tabled until it is 100% a go for the club to hold events due to COVID restrictions.
- Is it possible to have 2 dozers for the double header event. David S will donate, Vandermeer's to move equipment (work pending - July 22<sup>nd</sup>)
- Cam Sully is asking for a budget to work with for repairs and maintenance for the water truck. Again, this is tabled until it is 100% a go for the club to hold events due to COVID and restrictions.
- Overflow Parking – Wes Shippelt suggested mapping out the parking to meet COVID requirements. This is to be tabled until the next meeting.

**Action items**

**Person responsible**

N/A

**Meeting Adjourned: 8:43 pm**

# Rocky Motorcycle Club

May 4, 2021

Time: 7:00 pm

Table Top Raceway  
Rocky Mountain House, AB

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**Meeting called by:** Sara Hay

**Recorder:** Holly Vandermeer

**Attendees:** Sara Hay, Wes Shippelt, Brad Illingworth, Matt Von Hollen, Sheldon Engel, Mark Hagen, Nathan Larsfard, Cam Sully, Matt Langford, Dawn Sinclair, Cory Cuthill, Carson Titford, Morgan Titford, Darren Vandermeer, Devin Coleman, Jenna Morgan, Holly Vandermeer

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## Minutes

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**Agenda item:** Approve minutes from March 2021

**Presenter:** Sara Hay

- Approved by: Dawn Sinclair, Sara Hay

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**Agenda item:** Treasurer's Report

**Presenter:** Mark Hagen

**Discussion:**

- Opening balance for 2021: \$16,372 + memberships purchased approx. \$1500.00 as of April 30<sup>th</sup>, 2021.
- Working to change fiscal year end to calendar year.
- The last two years the club is showing a loss of approx. \$20,000.
- Approx. \$7500 in "free memberships" were given out last year.
- Year after year deficit will put the club into bankruptcy.
- The annual report has not been submitted for the previous two years.
- Name 2 individuals as "auditors" to review the numbers for the annual return.

**Conclusions:**

- Some adjustments to assets for the club need to be re-worked such as the rented transponders are to be considered an asset rather than an expense for the club.
- Auditors for the review of financials for the annual return: Sara Hay, Wes Shippelt.

**Action items**

**Person responsible**

Change fiscal year end to calendar

Mark Hagen

Review and Submit annual report

Mark Hagen, Sara Hay, Wes Shippelt

Schedule a Bi-law meeting to be held by the club

Sara Hay

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**Agenda item:** Water Truck Update

**Presenter:** Sara Hay / Cam Sully

**Discussion**

- Rocky Motorcycle Club has purchased the water truck for \$1.
- Costs for set up and repairs are approx. \$5,000.00. All expenses are at reduced costs, with some materials being donated.
- Terra Firma will accept a payment plan for the expense of setup/repairs from the club.
- Discussion of proper set up rather than "making do" will result in less expense in repairs/maintenance for the truck down the road.
- Would like to get the work done to the truck prior to having it moved to the track.
- Moving to the track will also need to be considered as the truck will not be "road worthy" for permitting but will be acceptable for the track use.

**Conclusion:**

- Motion made to move forward with the set up and repairs at an estimated cost of \$5,000.00 with a payment plan for Terra Firma to pay for the repairs. Wes Shippelt/ Matt Langford
- Ivan Vandermeer Trucking Ltd. – Darren Vandermeer has offered his services at cost to move the new water tank and truck.

**Action Item** **Person responsible**

Begin water truck repairs and set up Cam Sully

**Agenda item:** New Business **Presenter:** Matt Langford

**Discussion:**

- General Insurance to be paid \$3,300.00.
  - Motion to pay: Wes Shippelt, Dawn Sinclair
- Transponder Sales Update
  - 68 transponders purchased, 38 sold, 30 remain as assets/equipment for rental through the club.
  - The actual cost of the transponders after duty and exchange came to approx. \$310.00 each. Members were charged \$262.92 based off original figures that were calculated. This resulted in a loss of approx. \$1,800.00 to the club.
  - Sara Hay recommends that transponder clips that have were purchased in a bulk order be sold at a cost of \$20.00 per clip to offset the loss of the transponder actual cost.

**Action items** **Person responsible**

Pay insurance Mark Hagen  
Sell transponder clips for RMC Sara Hay

**Agenda item:** Money Matters / Documentation & Tracking **Presenter:** Mark Hagen

**Discussion:**

- An Expense Reimbursement Form has been created for any purchases made on behalf of the club that requires reimbursement. The form must be completed and receipts for expenses made submitted to receive a reimbursement.
- No reimbursements for expenses will be paid out of any cash box going forward as the cash boxes will be reconciled against the fees for each event.
- All entry fees, gate fees, memberships purchased will be tracked and categorized separately on the forms generated by the treasurer.
- All funds received daily at race events will be counted by two non-related individuals and documented. The treasurer is implementing a tracking sheet to see where all money comes from for easy documentation.

**Action items** **Person responsible**

Develop and implement expense/reimbursement forms Mark Hagen  
Develop and implement entry/gate/race fee forms Mark Hagen

**Agenda item:** Board Position Descriptions **Presenter:** Sara Hay

**Discussion:**

- Position descriptions are to be developed by the board member currently representing that specific role.
- This will assist in a better understanding of the volunteer position and what responsibilities and tasks it entails.

**Action items** **Person responsible**

Board Position Job Description Individual Board Members

**Agenda item:** Volunteer Hours **Presenter:** Sara Hay

**Discussion:**

- A sign in/sign out sheet will be located at every event to be able to adequately track volunteer hours.
- Two weeks are given for communication of volunteer hours after the event.

- Currently, people are coming forward with volunteer hours from last year with some accumulation of hours donated from other families without any recorded time. Looking for a free membership in the new year without documented record of volunteer hours from the previous year makes it hard to really be accountable for the hours.
- Currently 10 hours = free single membership, 20 hours = free family membership, should the club revise the number of hours of possible percentage off of a membership fee?
- Changes in volunteer hour requirements or possible percentage off for free membership requires a bi-law meeting and changes to bi-laws.

<b>Action items</b>	<b>Person responsible</b>
Sign in/Sign out volunteer sheet to be developed/implemented	Sara Hay
Schedule Bi-law meeting	Sara Hay

**Agenda item:** Memberships available outside working hours/Sundays      **Presenter:** Sara Hay

**Discussion:**

- A demand for membership purchases are coming from outside our local area including Red Deer.
- Memberships need to be available for purchase outside of regular working hours and on Sundays.
- The Walking Eagle has agreed to sell memberships 24 hours and available on Sundays.
- Communication on the Rocky Motorcycle Club website of when and where memberships/day passes can be purchased requires updating.
- Purple Bros. is always available for the sale of club memberships, the club wants to try and keep it local however whatever is better for membership sales and for the club needs to be considered.
- At this time Walking Eagle will continue to be the option for weekend and after hour sales.

<b>Action items</b>	<b>Person responsible</b>
Membership forms and keys to be made available at Walking Eagle	Josi Ball, Matt Langford
Website Updating of the locations for membership purchase	Sara Hay

**Agenda item:** Social Media      **Presenter:** Sara Hay

**Discussion:**

- Currently the RMC's social media accounts is run by individuals.
- Facebook currently is run by 2 individuals, and Instagram by 1.
- Looking for more members to get involved in assisting with the social media accounts.
- Does this merit a board position?

<b>Action items</b>	<b>Person responsible</b>
Select a board member to work with on the Instagram account	Josi Ball

**Agenda item:** Signs to be updated on Bleacher Walls      **Presenter:** Sara Hay

**Discussion:**

- Matt Langford to review signage, update, and install new ones as required.
- Signs for entrance and exit for the flow of traffic onto the track is imperative. Some riders are not aware of the process and it can be extremely dangerous.

**Action items** **Person responsible**

Sign development and postage Matt Von Hollen

**Agenda item:** Donation to Ladies Riding Clinic **Presenter:** Sara Hay, Holly Vandermeer

**Discussion:**

- Request for a \$250 donation to the Ladies Riding Clinic being held at Morgan's on April 15<sup>th</sup> for the purpose of helping with the insurance increase prior to the clinic after being postponed.
- Wes Shippelt motioned to pay ½ the difference of the increase in support of the clinic, Matt Langford and Cam Sully 2<sup>nd</sup> the vote.
- RMC will donate \$300 to the Ladies Riding Clinic to assist with the increase.
- 4T Contracting Ltd., Carson Titford also offered to assist with the remaining balance of the insurance increase.

**Action items** **Person responsible**

Donated funds to be forwarded to the insurance provider for the event Holly Vandermeer

**Agenda item:** Racing 2021 – COVID/AHS restrictions **Presenter:** Sara Hay

**Discussion:**

- Club Director looking for guidance regarding whether the race being held June 5<sup>th</sup> will be a go ahead as the next meeting is only days before the event. With current restrictions, and the concern of the private landowners hosting events being splashed over social media in both negative and positive ways. An outpour of due diligence regarding the club and being able to control the participants/spectators, there are opportunities for negative impact.
- Private landowners are taking a huge risk by allowing events to move forward and the club holds a responsibility to ensure there are no consequences regarding AHS restrictions and public behavior.
- It was decided to hold the discussion for a couple of weeks to determine what / if the event will be a go ahead, or possibly postponed to a future date. AHS restrictions and regulations will be considered at that time.

**Action items** **Person responsible**

Open discussion on Board Messenger Account in 2 weeks. Sara Hay, Jenna Morgan

**Agenda item:** Personal information on RMC Website **Presenter:** Sara Hay

**Discussion:**

- Currently personal contact (cell phone and email addresses) are displayed on the RMC website.
- It was decided that personal information should be a decision of the board member and not of the RMC as a whole.
- Board members who do not wish to have their information displayed will communicate with the club president who will have them removed from the RMC website.
- The new Gmail address will be added to the club website as well as the old address so the public can communicate via email. rockymotorcyclecluboffice@gmail.com

**Action items** **Person responsible**

Remove personal information, add new email and existing email Sara Hay

**Meeting Adjourned: 8:59pm**

# Rocky Motorcycle Club

May 19, 2021

Time: 7:00 pm

Table Top Raceway  
Rocky Mountain House, AB

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**Meeting called by:** Sara Hay

**Recorder:** Holly Vandermeer

**Attendees:** Sara Hay, Brad Illingworth, Wes Shippelt, Matt vonHollen, Sheldon Engel, Mark Hagen, Darren Vandermeer, Nathan Larsgard, Cam Sully, Matt Langford, Dawn Sinclair, Corey Cuthill, Carson Tiford, Devin Coleman, Holly Vandermeer.

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## Minutes

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**Agenda item:** Morgan's Race – June 5, 2021

**Presenter:** Sara Hagen

**Discussion:**

- Morgan's want to postpone to another date due to COVID restrictions and private landowner concerns.
- Currently all other clubs have cancelled or postponed.
- Other dates considered: Limestone – July 17<sup>th</sup> or Tabletop – August 21<sup>st</sup>.
- Off Road schedule to be revisited at next meeting.

**Conclusions:**

- Morgan's June 5<sup>th</sup> race – postponed.

**Action items**

**Person responsible**

Revisit off road schedule at next meeting

Executive / committee

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**Agenda item:** MX track concern re: grooming and broken rules

**Presenter:** Sara Hay / Devin Coleman

**Discussion**

- Trespassers with no day-pass or membership are not covered under club insurance.
- Mike Rose has offered to do a "check" on riders ensuring rules are being followed.
- When committee members or executive enforce rules – there seems to be no push back from participants.
- How do we ensure all participants have day-pass or memberships – how to monitor trespassers?
- Grooming occurs before events and after.
- Random grooming occurs when grooming committee is able to do so.
- Full grooming of track takes approx. 12 – 16 hours depending on equipment availability, operators, and conditions.
- No grooming when riders are on track – track is closed for grooming.

**Conclusion:**

- Signs to be made regarding trespassers = no insurance coverage for injuries/injuries to others.
- Random checks to be made by members/committee members/executive – enforcing rules to participants.
- Grooming expectation is before and after events, and when opportunity arises by grooming committee.

**Action Item**

**Person responsible**

Signs to be made

Sara Hay

Grooming

Devin Coleman/committee

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**Agenda item:** Concerns of how many riders on the track at a time

**Presenter:** Sara Hay/ Dawn Sinclair

**Discussion:**

- Concerns with kids and beginner riders on track when experienced riders are on the track at the same time.
- Experienced riders are very respectful and cautious when kids are on track.



- Accidents do occur.
- Discussion of dedicating a night to kids/ladies/beginners/amateurs?
- Parents that ride with kids = no jumping for parent.
- Non-riding parents could grab yellow flag and flag for kids to help prevent incidents.
- Can we implement a flagging system to allow group interval riding?
  - 20 mins of one color = kids only
  - 20 mins of another color = advanced riders only
  - 20 mins of another color = amateur adults

<b>Action items</b>	<b>Person responsible</b>
Dedicate ladies/kids/amateur night	Executive
Make caution (yellow) flags available to parents	Devin Coleman
Post announcement of available flagging for volunteer parents in the club house for use.	Devin Coleman

**Agenda item:** Raffle Update **Presenter:** Sara Hay

**Discussion:**

- Gateway Sales is providing a 2021 KTM SX 450F factory edition bike to be raffled off by the club.
- Second prize is \$1500 gift card to Gateway Sales & Service.
- Third prize is \$500 gift card to Gateway Sales & Service.
- Draw date September 25, 2021 or when all tickets are sold.
- Mark Hagen will pick up and distribute tickets.
- Executive/Board/Committee members are able to purchase tickets.

<b>Action items</b>	<b>Person responsible</b>
Pick up and distribute tickets	Mark Hagen

**Agenda item:** Dumpster/Porta Potty cost and clean up **Presenter:** Sara Hay

**Discussion:**

- No cost for dumpster to be emptied.
- Dumpster emptied when supplier goes by on regular route.
- Porta Potty is very full, needs to be emptied. Who monitors and how often is this done?
- Porta Potty needs to be emptied before the weekend; last weekend was extremely busy.
- Should another Porta Potty be considered.

<b>Action items</b>	<b>Person responsible</b>
Call to have porta potties emptied	Sara Hay?

Meeting Adjourned: 7:48 pm

# Rocky Motorcycle Club

June 1, 2021

Time: 7:00 pm

Brown Farm  
Rocky Mountain House, AB

**Meeting called by:** Sara Hay

**Recorder:** Holly Vandermeer

**Attendees:** Sara Hay, Holly Vandermeer, Ryan Brown, Josi Ball, Nathan Larsgard, Devin Coleman, Mark Hagen, Sheldon Engel, Dawn Sinclair, Cam Sully, Jenna Morgan, Shannon Paradis.

## Minutes

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**Agenda item:** Approval of May 4<sup>th</sup> minutes **Presenter:** Sara Hagen

**Action Item**

**Person responsible**

Approved by:

Ryan Brown, Mark Hagen

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**Agenda item:** Treasurer's Report **Presenter:** Mark Hagen

**Discussion:**

- Current Balance, 17,059.66.
- Water truck payment
  - Cam Sully informed: lots of savings in water truck set up.
  - Overall set up cost should come in less than \$5000.00.
  - Payment for water truck to come out of MX profits as it is only used for MX.
  - Vandermeer Trucking needs a date for moving truck to track at cost.
- Water cubes for tanks
  - It will take 14 – 16 cubes to fill the tank.
  - Water for race events is priority.
  - Water for “fun” weekends is probably not available.
  - Only designated operators can run the water truck.
- Square – for electronic transactions
  - Josi Ball currently has the square.
  - 2019 had only 2 transactions.
  - 2020 had 19 transactions.
  - Is there the ability to get history reports for the transactions, no information regarding transactions is communicated.
    - Josi Ball has the Username and Password for online access to the square and is able to produce history reports.
    - Josi to share login credentials with Mark Hagen.
  - Can we get rid of the square?
  - Cash only to be advertised for club events.

**Action items**

**Person responsible**

Finalize set up and calculate costs for water truck set up Cam Sully

Provide date for water truck move to Vandermeer  
Trucking Cam Sully

Provide username and password for square online access Josi Ball  
to treasurer

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**Agenda item:** Grooming Update **Presenter:** Devin Coleman/Sara Hay

**Discussion:**

- Mini hoe for installation of mylaps loop.
- Sunbelt Rentals \$290.00 for June 3, 2021
- Requiring a side by side for harrowing – Gateway Sales & Service offered their demo side-by-side for use.

**Action items****Person responsible**

Motion to spend \$300.00 for mini hoe rental

Devin Coleman and Dawn Sinclair

**Agenda item:** Sponsorship**Presenter:** Matt vonHollen**Discussion:**

- Stout Gloves would like to sponsor the club.
- Mark Hagen also has a list of sponsors to contact to give to Matt vonHollen.

**Action items****Person responsible**

List of sponsors to give to Matt for contact

Mark Hagen

**Agenda item:** Signs for MX Track**Presenter:** Sara Hay**Discussion:**

- Signs to be made for MX track:
  - Enter, Exit, No climbing, No Entry, No Exit, 1<sup>st</sup> gear in pits only, Keep off, No riding without day-pass/membership, Spectators permitted at your own risk, Fred's Trucking Ltd, Medicin River Oil Recyclers (MROR), Go Services, Memorial # signs for past riders/individuals that have contributed to the RMC.
- Sizes to be confirmed.

**Action items****Person responsible**

Signs to be ordered

Sara Hay

**Agenda item:** Position Role Descriptions**Presenter:** Sara Hay**Discussion:**

- Required prior to bi-law meeting to add the descriptions to the bi-laws.
- Bi-law meeting will be held after year end financials have been submitted.

**Action items****Person responsible**

Position Role Descriptions

Executive/Board/Committee members

**Agenda item:** Laptop purchase for MyLaps software**Presenter:** Sara Hay**Discussion:**

- MyLaps will require its own lab top for running software.
- Internet stick or something onsite for the purpose of online registrations and result postings.

**Action items****Person responsible**

Motion to purchase

Sara Hay, Holly Vandermeer

**Agenda item:** Ladies / Kids night**Presenter:** Sara Hay**Discussion:**

- Date: June 16<sup>th</sup>
- Time: 4pm – 8pm

- Beginners and Advanced
- 30 min intervals

<b>Action items</b>	<b>Person responsible</b>
Post Ladies night on club page	Sara Hay

**Agenda item:** Form Site **Presenter:** Josi Ball

**Discussion:**

- Form Site is club memberships all online with a coded lock for the gate.
- Memberships will become solely online.
- No keys will have to be made/
- Huge time saver from picking up applications from dealerships and Walking Eagle.
- Better tracking.
- Is this something the club is interested in doing?

<b>Action items</b>	<b>Person responsible</b>
Motion to move forward with research regarding Form Site Dawn Sinclair, Shannon Paradis.	

**Agenda item:** Event Exemptions **Presenter:** Sara Hay

**Discussion:**

- MX will put in an exemption to AHS for hosting a race event June 27<sup>th</sup>, 2021.
- There will not be a food truck available for this event.

<b>Action items</b>	<b>Person responsible</b>
Motion to apply for exemption	Josi Ball, Dawn Sinclair
MX exemption application to be completed.	Sara Hay

**Agenda item:** Raffle Ticket Distribution **Presenter:** Mark Hagen

**Discussion:**

- Every executive/board/committee member to have taken at least one book of tickets for sale.
- Mark Hagen is keeping track of books that are signed out and returned.
- Completed books can be turned into Gateway Sales & Service.

<b>Action items</b>	<b>Person responsible</b>
List of sponsors to give to Matt for contact	Mark Hagen

**Agenda item:** Concerns with member breaking track rules **Presenter:**

**Discussion:**

- Witnessed side-by-side opening gate letting people in – not using key – questioning whether or not they are members.
- Small bike on PeeWee track with rider and no helmet
- Doubling kids with no helmets in the pits.

<b>Action items</b>	<b>Person responsible</b>
verbal written warning and personal discussion with member	Sara Hay

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**Agenda item:** Maze Runner – Off Road

**Presenter:** Wes Shippelt/Mitch Brown

**Discussion:**

- Mitch Brown is requesting consideration of the Rocky Motorcycle Club assisting in the Maze Runner event.
- His is looking for the club to complete the AHS exemption application and to ensure restriction requirements are met.
- The club's insurance will have to be consulted regarding level of competitors.
- Mitch is looking for a volunteer base of approximately 25 to cover registrations, traffic crossing, possibly sweepers, etc...
- Event proposed for August 28<sup>th</sup>. Mitch is responsible for the trail development.
- Saturday will be the Maze Runner event; Sunday could be used for a Club event.

**Action items**

**Person responsible**

Document details and submit Club requirements for review Mitch Brown.

Meeting Adjourned: 9:29 pm



# Rocky Motorcycle Club Meeting Minutes

Date: July 6, 2021

Attendance: Sue, Nathan, Mark, Sheldon, Devin, Sara, Jenna, Dawn

- Call meeting to order @ 7:05pm
- Approval of last meetings minutes for both May meetings (Sara & Mark)
- Treasurers Report
  - \$29964.44 Balance with \$1000 in bills/cheques to clear including raffle tickets
  - 2 people needed by bank to authorize etransfers. Mark motions and Nathan 2nd. Nathan to be added to etransfer verification.
  - Mark to ask Matt about \$944.40 stuck in paypal account owed back to the club.
  - Raffle tickets available at next race for sale to get sold out
- Membership Update – Josi - no update, not present
- Grooming Update (Tabletop) – Devin to groom Thursday evening into the weekend and Orin will operate water truck
- Sponsorship Update – Matt – sponsorship document needs to be revised so its ready to roll out

- Sara suggests that we change the prices on the jumps to \$250 first come first served and make the trophy sponsor a flat fee of \$500 per event. Add start gate box at \$700. Motioned by Dawn, 2nd by Nathan

- Old business:
  - Board Position Descriptions: Holly to have a template ready in advance before the bylaw meeting

- Club meeting & ByLaw meeting date October 5th
- Kids/beginner night was forgotten due to busy schedule. Picked July 14th. Sara to make post on social media
- New business
  - Round 1 @ Table Top Feedback -smooth race with no hiccups, official did a great job keeping the race day moving
  - Flagging Group (Nathan) - up coming double header can pose an issue with the flaggers, need to look into further groups to help or reconsider the 2 day event
  - CAMS race July 11 update: good to go, no concerns
  - Morgans Race July 17 update: Jenna will look into toilets from Big Rock to see if they are cheaper for the offroad, food truck booked, need trailer to be brought to Morgans.
  - Committee members/board members volunteer hours on race day - Implement a min 3 hour volunteer per committee member proposed by Sara, everyone in agreement
  - MyLaps position for hire – paid position as discussed last year, everyone in agreement to find a candidate to take on the job
  - Signs from Skyline above her donation amount we must pay for at a reduced rate. See email provided by Sara. Everyone in agreement to pay the costs over and above her donation amount for the 8x4 signs she was making for Freds and MROR
  - Side x Sides from Turple Bros: Wes provided info on how they are to be returned and who is to be contacting Turples to make arrangements. Wes is the only person to contact Turples in regards to borrowing any equipment such as side by sides. Nathan is a second contact that they have met and approved to transport.

- 50 C Class definition vs what bikes are being entered
  - Air cooled 50 cc only, pw 50, Honda 50, ktm mini 2008 or older as stated on website
    - Peewee classes are defined by bike type specifically in the Peewee C. A & B is bike type and experience.
    - Carter Stephanson from Round ,it is dedided unanimously that we move him up to B with 1/2 of his points
    - whoops are mandatory, skipping them leads to disqualification.
- Confusion over Junior bike sizes
  - Our rules state
    - MX1 is 250CC 2 stroke – 450 cc 4 stroke
    - MX2 is 125cc 2stroke to 250cc 4 stroke
    - MX3 (Junior Open) is 125-450
  - MRC rule book allows a stock 250 CC 2 stroke to ride in MX2 and that is the standard set across Canada. Then they can run up to three classes with one bike ( MX1, MX2,Mx3 (which is the open class)
  - Everyone in agreement to revise the class descptions at the end of the season to align more closely with MRC guidelines. Motioned by Devin, second by Mark.
- Any other business from any board members/members: no
- Meeting adjourned at 8:57 pm



# Rocky Motorcycle Club

Aug 10, 2021

Time: 7:00 pm

Rocky Mountain House, AB

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**Meeting called by:** Sara Hay

**Recorder:** Holly Vandermeer

**Attendees:** Sara Hay, George Slade, Devin Coleman, Dawn Sinclair, Morgan Titford, Matt VonHollen, Nathan Larsgard, Cam Sully, Ryan Brown, Holly Vandermeer, Cassy Reeves, Suzan Reeves

## Minutes

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**Agenda item:** Treasurer's Report

**Presenter:** Sara Hagen

### Discussion:

- Starting balance \$31,476.18 including \$26,587.35 and expenses \$12,227.22
- Beginning balance \$45,836.31 including \$20,000 raffle tickets.
- Outstanding: water truck \$5,000.00, water for round 2 still to be invoiced, Raffle bikes and cards \$13,000.00 and Matt \$944.40.
- Raffle draw date Friday August 13<sup>th</sup> @ 6:00pm at Gateway.
- Keep all ticket stubs for raffle for 7 years.
- Water truck to be paid in 2 payments. ½ now and ½ at the end of the season.
- All invoices to come directly through the gmail account.

### Conclusions:

- Water truck payments to be made in two equal payments.

### Action items

### Person responsible

Water truck payments

Mark Hagen

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**Agenda item:** Membership Update

**Presenter:** Sara Hay

### Discussion

- Josi has not been able to provide a membership update for quite some time.
- If she is unable to do so, another board member will pick up the task for the purpose of updates.

### Conclusion:

- Sara Hay to touch base with Josi regarding membership update expectations

### Action Item

### Person responsible

Touch base with Josi Ball

Sara Hay

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**Agenda item:** Grooming Update

**Presenter:** Sara Hay/Devin Coleman

### Discussion:

- Super dry, need to wait for moisture
- September 16<sup>th</sup> shut down for grooming for the next race
- Water truck path to be made for access to some areas
- Dozer requires some maintenance and repairs
  - Steering
  - Valves to be set
  - Hydraulic bank leak
  - Lights to be installed
  - Battery to be replaced
  - Transmission to be serviced
  - Track tensioners to be examined.

**Action items** **Person responsible**

Shut down track Sept 16<sup>th</sup> for next race Sara Hay  
Dozer price to be assessed for repairs/maintenance Devin Coleman

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**Agenda item:** Sponsorship **Presenter:** Matt VonHollen

**Discussion:**

- Bronze sponsor – Stout gloves to donate 100 pairs of gloves to try
- Trim Line signs has offered to assist with signage

**Action items** **Person responsible**

n/a n/a

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**Agenda item:** Board Positions **Presenter:** Sara Hay

**Discussion:**

- To be completed prior to by-law meeting.
- Holly Vandermeer to create template for board position holders to complete to have descriptions written up.

**Action items** **Person responsible**

Board position template to be developed Holly Vandermeer

**Action items** **Person responsible**

n/a n/a

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**Agenda item:** New Business **Presenter:** Sara Hay

**Discussion:**

- MX Update: one round left September 19<sup>th</sup>, 2021
- Off Road:
  - Marble – August 28<sup>th</sup>
  - Osbournes – Randy asked the board if the date for the Osbourne race could be moved.
  - Sara Hay to offer Randy the original McGrath date of September 25<sup>th</sup> and move the McGrath date to Oct 2<sup>nd</sup>.
    - Hall is booked
    - Group campground is booked
    - Camp sites are \$20/night first come first serve.
    - Consider donations for door prizes
    - Trophy's for year end – there are a ton left over that could be reused.
    - Band suggested for the event
    - Bar tenders were discussed or on a volunteer basis for the night.
    - Fire Dept will offer driver take home for the event
    - Meal will be as follows: Meats provided, remaining meal is pot luck and anyone who is attending is encouraged to bring an item

**Action items** **Person responsible**

Discuss with Randy possible date move Sara Hay

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**Agenda item:** Hoodies: for sale vs trophy **Presenter:** Sara Hay

**Discussion:**

- Motion for Top 3 only at year end to be recognized rather than top 5. Nathan/Morgan
- Sell personalized hoodies

**Action items**

n/a

**Person responsible**

n/a

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**Agenda item:** MyLaps position**Presenter:** Sara Hay**Discussion:**

- Jason Moore has taken all equipment and will train others.
- Should MyLaps position be a paid position?
- If MyLaps position is a paid position, Mototally should also become a paid position.

**Action items**

Up for further discussion regarding paid positions

**Person responsible**

Sara Hay

Meeting Adjourned: 9:04pm

# Rocky Motorcycle Club

September 14, 2021

Time: 7:05 pm

Rocky Mountain House, AB

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<b>Meeting called by:</b>	Sara Hay	<b>Recorder:</b>	Holly Vandermeer
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**Attendees:** Sara Hay, Holly Vandermeer, Susan Reeves, Nathan Laarsgard, Devin Coleman, Wes Shippelt, Shawn Parsons, Jenna Morgan, Morgan Titford, Matt VonHollen, Mark Hagan.

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## Minutes

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**Agenda item:** Treasurer's Report **Presenter:** Mark Hagen

**Discussion:**

- August opening balance: \$45,835.00, closing balance: \$65,965.00, current balance: \$40,626.17 to date.
- Total carrying asset value: \$101,188.00
- Raffle profit: \$5,935.00
- Water truck has been paid in full.
- Pay Pal still to release funds to Matt Langford. He says it should be resolved by next meeting.

**Conclusions:**

- n/a

**Action items**

**Person responsible**

n/a

n/a

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**Agenda item:** Membership Update **Presenter:** Josi Ball

**Discussion**

- 373 individuals holding memberships
- Lots of day pass purchases are coming back for full membership purchases.
- Formsite: 2<sup>nd</sup> gear club has someone add a link to their website for easy membership application.
- MyLaps subscription: why don't we run online memberships through Trackside? A Bluetooth lock with keypad estimated at \$5,000.

**Conclusion:**

- Online membership applications / purchases to be further investigated and discussed.

**Action Item**

**Person responsible**

Once we get a better grasp on Mylaps we can pursue trackside as an alternative for membership purchase etc,

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**Agenda item:** Grooming Update **Presenter:** Devin Coleman

**Discussion:**

- Cam Sully to fill tanks
- Thursday/Friday grooming to begin for last event
- Pressure washer for gates – should be in club trailer or at the track. Morgan Titford will supply pressure washer
- Side by side for event to be donated by Jason Moore and will arrive Saturday.
- Dozer costs for repairs still to be investigated.

**Action items****Person responsible**Shut down track Sept 16<sup>th</sup> for grooming

Devin Coleman

**Agenda item:** Sponsorship**Presenter:** Matt VonHollen**Discussion:**

- Stout gloves to have a tent on site for last Motocross event.

**Action items****Person responsible**

n/a

n/a

**Agenda item:** Board Positions**Presenter:** Sara Hay**Discussion:**

- Board position descriptions to be completed by September 30<sup>th</sup> and emailed to gmail.ca
- Mototally/MyLaps position to be a paid position with no volunteer hours accumulated.
- Motion for \$250.00 per day rate for Mototally/MyLaps paid position: Wes Shippelt/Mark Hagen.
- If 2 people split the day, then the rate is divided by both parties.

**Action items****Person responsible**Board position template to be completed and emailed by September 20<sup>th</sup>, 2021.

All board members.

**Agenda item:** New Business**Presenter:** Sara Hay**Discussion:**

- MX Update: one round left September 19<sup>th</sup>, 2021
- Off Road: Osbourne's is looking good to be ready for September 25<sup>th</sup>, 2021.
- Logo: All new logo submissions have been reviewed. Top 3 finalists picked at meeting and Sara will post to social media to let the public vote.
- Food trucks:
  - Cancellation of trucks has left events with no food trucks.
  - Should the club consider having 2 food trucks scheduled for each event?
  - Motion to have 2 trucks scheduled for each event: Holly Vandermeer / Jenna Morgan with the stipulation of clear communication to each truck that another has been booked. An effort to have two different types of food trucks on site.
  - Complaints of food taking way to long to get has been an issue.
- 2<sup>nd</sup> gear club has spoken with Wes Shippelt regarding an amalgamation for next season with two clubs for a race series. Wes Shippelt and off-road committee member will attend the next 2<sup>nd</sup> gear club meeting and discuss details.
- Trophies – Stealth graphics/Savage four to assist with trophies.
  - Revisited the hoodies for adults. Kids like trophies, adults like useful items. Hoodies could be provided to the top three in each class for year-end without labeling their position and class, rider could be responsible for taking hoodie to a store for class and rider number labeling if so desired after the fact.
  - Year-end awards do not necessarily need to be hoodies, other items suggested: gas cans, hats, etc.
  - Motion to continue with useful item rather than trophies for adults: Suzan Reeves / Nathan Laarsgard.
- Purchase of a new trailer for off-road:
  - Brought to the board to purchase a trailer for the off-road division that can haul a side-by-side.
  - Currently someone must go pick up the trailer using another truck then return it.
  - Suggestion of purchasing a new club trailer that can haul a side-by-side for all events and selling the old trailer.
  - Selling advertising for the outside of the trailer can help offset the cost.
- Discover Trails App
  - The app is run through the Chamber of Commerce.

- It would be used to promote events through the Rocky Motorcycle Club
- Easier mapping to events.
- \$150.00 to start in January for next season.
- Motioned: Suzan Reeves to investigate this further and complete the application process.
- Construct roof over gate at the track
  - A roof over the gate at the track would be beneficial against weather: heat, rain.
  - Kevin Howes, and Preston Irwin would be good sources for this.
  - Look at this as an opportunity for advertising.
- Add a 125/250 two stroke class to MX
  - MX classes to be revised and will be considered for MX.
- Add another ladies class to Off-Road
  - Ensuring numbers are there for support. An intermediate class between B and A to be considered.
- Ice Racing:
  - For ice racing to continue this season, a minimum 5 committee members to show up at the October meeting to contribute and volunteer must occur.
  - Contact Marty McKendrick regarding ice racing events.

<b>Action items</b>	<b>Person responsible</b>
Logo finalist to be voted on October 5 <sup>th</sup> , 2021	Board
Two food trucks to be scheduled for all events next season	Board
Wes Shippelt and 1 off-road committee member to attend 2 <sup>nd</sup> Gear Club meeting regarding amalgamating a race series	Wes Shippelt + 1 off road committee member
Hoodies/Gas Cans or other for year-end awards	MX and Off-Road committees
Purchase of new trailer to be tabled until January	Board
Invest in Discover App	Suzan Reeves
Investigate roof construction over gate at track	Sara Hay
Additional classes for both MX and Off-road to be discussed for next year	MX and Off-road
Posting for 5 committee members for ice racing to be a go	Sara Hay

Meeting Adjourned: 8:50pm

# Rocky Motorcycle Club

October 5, 2021

Time: 7:07 pm

Rocky Mountain House, AB

<b>Meeting called by:</b>	Sara Hay	<b>Recorder:</b>	Cassy Reeves
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<b>Attendees:</b>	Sara Hay, Susan Reeves, Nathan Larsgard, Jared Rose, Melissa Tranfield, Nate Benton, Tom Jordan, Martin McKendrick, Mark Hagen, Ryder Karkus, Matt von Hollen, Amanda Netrefa, Devin Coleman, Suzanne Rose, Mike Rose, Wes Shippelt, Dawn Sinclair, Jason Moore
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## Minutes

<b>Agenda item:</b>	Approval of Last Meeting Minutes	<b>Presenter:</b>	Sara Hay
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### Discussion:

- Prior minutes reviewed and approved by Mark and Devin

<b>Agenda item:</b>	Treasurer's Report	<b>Presenter:</b>	Mark Hagen
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### Discussion:

- September opening balance: \$65,965.18; End Balance: \$43,085.92
- current balance: \$48,869.86 to date.
- Still some clean up to do with Etransfers
- Cheque has not been cashed for the water truck
- To date right now, interest numbers for this year: We had over \$100,000 in income and \$80,000 of expenses.
- Raffle recording has been reported. Just waiting on the final
- Shout out to Matt for getting in touch with Paypal.
- We should we discuss if we should just get rid of the Square. Wes motions that we cancel the square subscription. Dawn seconds.

Action items	Person responsible
Cancel square and get it returned to the club from Josi	Mark

<b>Agenda item:</b>	Grooming Update	<b>Presenter:</b>	Devin Coleman
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### Discussion

- To dry to do anything right now.
- Need to drain the water tanks and water truck and move the truck over to the dozer. Pull the battery out of the truck and dozer

Action Item	Person responsible
winter prep at track	Devin

<b>Agenda item:</b>	Sponsorship Update	<b>Presenter:</b>	Matt
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**Discussion:**

- No Update

Action items	Person responsible

<b>Agenda item:</b>	Membership Update	<b>Presenter:</b>	Josi Ball not present
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**Discussion:**

- Sara asks when should we end the day passes for the track? Decision we will just watch for the weather, once the weather turns we will no longer sell the day passes.
- All paperwork from dealerships should be picked up 2 weeks after track closes

Action items	Person responsible
All membership documents for 2021 to be handed over to Mark within 2 weeks after the track closes.	Josi

<b>Agenda item:</b>	Old Business	<b>Presenter:</b>	Sara Hay
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**Discussion:**

- Board position descriptions that were sent out. Please fill it out and get it back asap
- Gammys Kitchen (Becky) – said that they would commit to all our events for next year. We won't require a 2<sup>nd</sup> food truck.
- Second Gear Club about a collaboration. Proposing that we do a joint Central Alberta Off-road race. We would run our races, and they would run theirs. We would just tally the points for the overall for the year. Like we have done with MX for Central Alberta Series. Jeff has read proposal; They liked it for the most part, but they have some questions. They want their off-road committees to meet with our off-road committee to see if we could come to an agreement. Second Gear club does want to work with us, especially on dates.
  - Question about the private landowners that host a race. There will always be a place for those races. But these could still include in our Club race.
  - Wes would love to have an off-road race in Nordegg that starts in town. We would need to approach the town. Parks Alberta would have to approve this. The Town of Nordegg is in the Plues zone
- Year End MX Trophies vs Sweaters.
  - Trophies: Peeweels A,B,C and 65's
  - Sweaters: for everyone else

Action items	Person responsible
Trophy and sweater quotes and ordering	Sara



<b>Agenda item:</b>	New Business	<b>Presenter:</b>	Sara Hay
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**Discussion:**

- Ice Racing
  - If we are going to have an Ice Racing season.
  - 10 people > form the committee
    - Nathan Larsgard, Melissa Tranfield, Nate Benton, Ryder Karkus, Jason Moore, Martin McKendrick, Jared Rose, Tom Jordan, Mike Rose and Suzanne Rose, Cheryl Hoobs (not in attendance but will volunteer)
    - Alex and Susi Baumann to help but not on committee
  - Alex Baumann is on again to come and do the track. The committee usually pays for hotel for the weekend, and he brings the equipment
  - The committees this year would form their own Facebook messenger for communication
  - Previous communication was WhatsApp.
  - Last time we ran Ice racing event/ year we lost around \$6000. Mark is suggesting that we have some sort of budget to make sure that we aren't losing money. Examples of large expenses:
    - \$1500 in paid positions for each race.
  - We need to be mindful of where we are spending
  - Usually, 4 races. Try for 5 but the first or last tends to not have good ice therefore it gets cancelled.
    - Gull, Pidgeon, Sylvan (2) – look at Innisfail
  - Collaboration with the local snowmobile club, which could help with volunteers. If we volunteer with their poker rally and they could help with our ice races.
  - Last year we voted that we would no longer do CMA
    - With that we can change some of the rules. To start the ice racing committee will need to create their own rulebook.
  - Do we need a transponder? NO
  - FM Transmitter is missing; Nathan has informed the group that No it is not missing we have been using it during MX.
  - Name idea: Alberta Ice Racing Series presented by Rocky Motorcycle Club.
- Wes Shippelt has presented the idea of hosting a limited number of winter off road events, similar to the Frozen Nut scrambles presented by the Second Gear Club. People are Interested. Would need to create a winter off road committee in order to go forward
  - Contacted Insurance – First person said we don't insurance for ICE however Sara talked to the manager above, and the gentleman she first spoke to was misinformed. They insure us all year long.
  - If we go forward; we will need to complete another committee. Dawn willing to help.
    - Travis Reed is willing to host out by Ponoka
  - Second Gear Club does if it is -20 they don't do it. They set a backup date and if it is below 20 they don't run it.
  - Wes's thoughts to not overlap with Ice Racing; One or Two in November and then in March or April.
  - Wes needs a committee of 5 members; he pretty much already has
    - Dawn (Travis), Amanda, Morgan, Wes, Martin and Mark
- Review Bylaws and possible amendments to the 2018 version that we are currently operating on - Sara Hay
  - See Revised Bylaws

- Changing the fiscal year end means ice racing is possibly the first memberships sold. Do we want to move our AGM to be held before that season begins to start with a new board that lines up with our fiscal year - Mark Hagen
  - Different Membership fees could lead to a divide in the club
- Any other business to discuss from members/board members:
  - Jared: Rocky and Search and Rescue brought up that we could put up signs up at the entrance of the track. Wes responds by stating this brings back the liability to the club which we do not want
- Triple Threat Throwdown: It was for someone who collected the most points for all three styles of racing, was enjoyed by many. Would need someone to take care of all the tallying between all the different groups of riders

<b>Action items</b>	<b>Person responsible</b>
Re-type the Bylaws	Sara and Cassy
Purchase of new trailer to be tabled until January	Board

Meeting Adjourned: 9:05 PM